

MINUTES OF REGULAR MEETING DECEMBER 17, 2018

AT 7:00 P.M. AT THE FRANKLIN ELEMENTARY SCHOOL

PRESENT: Kevin Blondina, Scott Davis, F. Cliff Graham
Shane Hrbek, Suzanne Ross, Sarah Zydon
John R. Giacchi, Superintendent
Barbara A. Decker, Business Administrator/Board Secretary

ABSENT: Kathleen Clohessey, Ronald Neal, Jeanine Paszkiel

Mr. Graham, Board President, opened the meeting at 7:00 P.M., with the Flag Salute and Pledge of Allegiance, which was followed by the following statement:

The Board Secretary has advised me this meeting is being conducted in compliance with the "Open Public Meeting Act-Chapter 231-Public Law of 1975." Advance written notice of at least 48 hours was given specifying the time, date, and to the extent known, the agenda and stating whether formal action may or may not be taken and has been properly posted at the school, sent to the Clerk/Administrator, sent to the N.J. Herald, the Sunday Herald, and the Star-Ledger. Said notice was undertaken by reason of publication of the annual notice.

APPROVAL OF MINUTES

On motion by Mr. Hrbek, seconded by Mr. Blondina, and carried unanimously by the roll call vote, approved the Minutes of the 19 November 2018 Regular Meeting. **(Attachment 1)**

PRESENTATION

Winston Hennings, Franklin student, provided an update on school activities.

CORRESPONDENCE: NA

OPEN TO THE PUBLIC – AGENDA ITEMS

On motion by Mr. Davis, seconded by Mrs. Zydon, and carried unanimously by voice vote, opened the meeting to the public for agenda items at 7:05 p.m.

Mr. Graham read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the front and state your name, municipality of residence and/or group affiliation.

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Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member that the staff member may consider defamatory and/or libelous, as that staff member retains all rights to pursue any legal remedies against you.

No one addressed the Board.

On motion by Mrs. Ross, seconded by Mr. Davis, and carried unanimously by roll call vote, closed the meeting to the public for agenda items at 7:05 p.m.

COMMITTEE REPORTS

Personnel Committee – Jeanine Paszkiel, Chair

Discussion: NA

On motion by Mrs. Zydon, seconded by Mrs. Ross, and carried unanimously by roll call vote, approved the following:

- A. Resolved that the Board of Education approves December 5, 2018 as the start date for part-time paraprofessional Jill Pergola.
- B. Resolved that the Board of Education approves December 7, 2018 as the last date of employment for part-time paraprofessional Chandler Howard.
- C. Resolved that the Board of Education accepts the letter from employee #747 requesting up to 12 weeks of FMLA beginning when employee #747's paid leave is exhausted, which is on or about January 17, 2019.
- D. Resolved that the Board of Education authorizes the Chief School Administrator to hire paraprofessionals on an as needed basis for the 2018-2019 school year and report any new hires at the next board meeting.
- E. Resolved that the Board of Education approves the hiring of paraprofessionals for the remainder of the 2018-2019 school year through the services agreement with J&B Therapies.
- F. Resolved that the Board of Education approves the hiring of paraprofessionals for the remainder of the 2018-2019 school year through the shared services agreement with the Sussex County Educational Services Commission.
- G. Resolved that the Board of Education approves professional development listed below:

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Staff Member	Professional Development	Cost	Date
L. Davies	Making Best use of Google Classroom to Enhance Student Learning, West Orange, NJ	\$269 plus related travel	1/31/19
K. Panaite	Making Best Use of Google Classroom to Enhance Student Learning, West Orange, NJ	\$269 plus related travel	1/31/19
K. LoPorto	Techspo, Atlantic City, NJ	\$450 plus hotel and related travel	1/31/19 2/1/19
L. Vallacchi	Three Day Series to Empower School Leaders, Monroe Township, NJ	\$405 plus related travel	2/1/19 2/13/19 2/26/19
C. Cervino	NJMEA State Conference, East Brunswick, NJ	\$180 plus related travel	2/21/19 2/22/19
K. Panaite	What's NEW in Children's Books and Creative, Powerful Strategies to Use them in Your Program, Fairfield, NJ	\$269 plus related travel	2/27/19
J. Dippel	NJ Conference for Kindergarten Teachers, Atlantic City, NJ	\$419 plus hotel and related travel	2/25/19 2/26/19
K. Kilmat	NJ Conference for Kindergarten Teachers, Atlantic City, NJ	\$419 plus hotel and related travel	2/25/19 2/26/19
S. Bargiel	35 th Annual Winners! Workshop! A Closer Look at the Year's 100+ Best Books for Children, Grades PreK - 6, Whippany, NJ	\$209 plus related travel	5/17/19

H. To report to the Board of Education that employee #535 submitted documentation from employee's medical professional that employee #535 may return to work January 3, 2019.

Education Committee – Suzanne Ross, Chair

Discussion: NA

On motion by Mrs. Ross, seconded by Mrs. Zydon, and carried unanimously by roll call vote, approved the following:

- A. Resolved that the Board of Education approves the out-of-state tuition students listed below at the 2018-2019 tuition rates, plus related services if applicable:
- H.T. 18-19.5 – beginning November 20, 2018
 - H.T. 18-19.6 – beginning November 20, 2018
 - H.T. 18-19.7 – beginning November 20, 2018
 - H.T. 18-19.8 – beginning November 19, 2018

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- B. Resolved that the Board of Education approves implementing ALICE Training beginning 12/15/2018 and ending 12/13/2021 at a cost of \$8,390.10. **(Attachment 2)**
- C. Resolved that the Board of Education approves the second reading and implementation of revisions to Policy 5111 and Regulation 5111. **(Attachment 3)**

Finance/Building & Grounds – Kathleen Clohessey, Chair

Discussion: NA

On motion by Mrs. Ross, seconded by Mr. Davis, and carried by the following roll call vote, approved the following:

- A. Resolved that the Board of Education approves the vendor payments dated November 20, 2018 through December 17, 2018. **(Attachment 4)**

Fund 10	Charter School/ER FICA Share	\$ 80,085.19
Fund 11	General Expense	\$ 766,728.60
Fund 12	Capital Outlay	\$ 0
Fund 20	Special Revenue	\$ 40,130.14
Fund 60	Cafeteria	\$ 11,951.59
Fund 95	Student Activities	\$ 181.00
	Total	\$ 899,076.52

- B. Resolved that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for November 30, 2018.

Resolved pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of November 30, 2018, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1;

Therefore be it resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education does certify that as of November 30, 2018, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account for Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. **(Attachments 5A and 5B)**

- C. Resolved that the Board of Education approves between line item transfers as required by State rules and regulations for the month of November 2018. **(Attachment 6)**
- D. Resolved that the Board of Education acknowledges New Jersey minimum wage increase effective January 1, 2019 to \$8.85/hour. This hourly wage increase will affect summer custodians and sub custodians.

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E. Resolved that the Board of Education approves the Commodity Resale Agreement with Hardyston Township commencing January 1, 2019 - December 31, 2023 to purchase diesel fuel and gasoline (utilizing Morris County Cooperative Pricing Counsel) plus a \$.10 per gallon administrative fee and a \$14.92/month surcharge for the District's portion of capital upgrades completed to be charged over the life of the contract as current contract language permits.

F. Resolved that the Board of Education accepts the following donation:

Donation by	Purpose	Amount
Franklin Education Foundation, Inc.	15 – Mini Grant requests by Franklin Staff	\$11,559.51

G. Resolved that the Board of Education authorizes the Business Administrator to submit the annual Health and Safety Evaluation of School Buildings Checklist Statement of Assurance School Year 2018-19 as certified by the Chief School Administrator.

H. Resolved that the Board of Education approves the Direct Install project to be completed by Lime Energy of Newark, New Jersey to replace all interior and exterior lighting with LED lighting and two (2) air conditioning ground units at a cost not to exceed \$42,683.78. This project is part of New Jersey's Clean Energy Program of the New Jersey Board of Public Utilities and managed by TRC Energy Services.

OLD BUSINESS:

Mrs. Ross asked who received the fifteen Mini-Grants from the Franklin Education Foundation. Mr. Giacchi recalled all of the grant recipients that he could and thanked the Franklin Education Foundation for their generous donation.

NEW BUSINESS:

Mr. Graham reported that Mr. Neal was our representative at a meeting regarding shared services that was attended by Chief School Administrators and Board Members of regional school districts. Shared services seemed to be of interest to many attendees. The next meeting is scheduled on February 6, 2019.

BOARD SECRETARY'S REPORT: NA

CHIEF SCHOOL ADMINISTRATOR'S REPORT

A. Reported that the Reorganization meeting is scheduled for Thursday, 3 January 2019 at 7:00 p.m. in the school library.

B. Reported fire and security drills held during the month of November 2018 are as follows:

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- November 2, 2018 – Shelter-in-Place: the drill began at 1:23 p.m. and ended at 1:29 p.m.
 - November 26, 2018 – Tabletop exercise regarding lockdown drills in the cafeteria began at 8:10 a.m.
 - November 28, 2018 – Fire Drill: the drill began at 12:45 p.m. and ended at 12:54 p.m.
- C. Reported that the Future City Rehearsal will be held on January 16, 2019 in the Zoom Room at 6:30 p.m.
- D. Reported that the Student Council has been very active and a great success.
- E. Reported that the choir will be live on the radio Friday at 8:30 a.m. and also will perform at Shop Rite on December 19, 2018.

OPEN TO THE PUBLIC – NON-AGENDA ITEMS

On motion by Mr. Blondina, seconded by Mr. Davis, and carried unanimously by voice vote, opened the meeting to the public at 7:19 p.m.

Mr. Graham read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the front and state your name, municipality of residence and/or group affiliation.

Kevin Foran, Franklin resident, expressed concern over the no coat rule for fire drills. He asked the Board to consider allowing the students to get their coats prior to the drill since it is cold outside.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member that the staff member may consider defamatory and/or libelous, as that staff member retains all rights to pursue any legal remedies against you.

On motion by Mrs. Ross, seconded by Mr. Hrbek, and carried unanimously by voice vote, closed the meeting to the public at 7:21 p.m.

EXECUTIVE SESSION: NA

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On motion by Mr. Blondina, seconded by Mrs. Zydon, and carried unanimously by voice vote, adjourned the meeting at 7:21 p.m.

Respectfully submitted,

Barbara A. Decker
Business Administrator/
Board Secretary